**West Park Preparatory School**

**2201 Southwest 42 Avenue**

**West Park, Florida 33023**

**O: (954) 919-9629**

**New Student Registration**

**( ) New ( ) Returning**

Complete both sides of the forms. Please answer all questions that apply.

**Immunization:**

( ) Blue ( ) Yellow

**Funding:**

( ) McKay ( ) SUFS

**Student Entry:**

**Grade level:**

**OFFICE USE ONLY**

Std

**Student Number:**

**Transportation:**

( ) Walker ( ) Car

( ) Bus ( ) Aftercare

**Student Legal Name (last, First, Middle)**

**Address if not at the same as student**: (house #, street name, apt. no, city, state, zip code)

**Student Phone#:**

**Student Soc. Sec. #**

**Student Date of Birth:**

**Student Gender:**

**PARENT/GUARDIAN INFORMATION**

**Cell Phone**

**Mother or Guardian**

**Email Address:**

**Father or Guardian**

FATHER OR GUARDIAN

**Address if not at the same as student:** (house #, street name, apt. no, city, state, zip code)

MOTHER OR GUARDIAN

**Student Residence Information**  Indicate who the student lives with (check only one)

( ) Both Parents ( ) Mother ( ) Father ( ) Grandparents ( ) Foster Parent

**Cell Phone**

**Address if not at the same as student:** (house #, street name, apt. no, city, state, zip code)

**Email Address:**

**Student Race (check all that apply):**

* **American Indian**-I (origins in any of the original people of North or South America [including Ventral America] and who maintains tribal affilation community attachments
* **Asian-A** (origins in any of the original peoples of the Far East, Southeast Asia, or Indian subcontinent, e.g., Cambodia, china, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam)
* **Black or African American-B** (origins in any of the black racial group of Africa)
* **Native Hawaiian or other Pacific Islander-H** (any origins in any of peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)
* **White-W** (origins in any of the original peoples of Europe, Middle Ease, or North Africa)
* **Hispanic-H** (origins in any the original peoples Cuban, Mexican, Chicano, Puerto Rican, South or Central American or other Spanish culture or origin)

**STUDENTS EDUCATION INFORMATION**

School Type:

( ) Public ( ) Private

**Name of Last School Attended**

Did you attend school in Broward County?

Grade Level This Year:

Grade Level Last Year:

**Educational Plan** If applicable check all that apply. Provide a copy of the plan with this registration

( ) Individual Education Pan IEP ( ) 504 Plan

**HEALTH INFORMATION**

**Health Screenings:** Students will receive non-invasive health screenings pursuant to Florida Statute § 381.0056(7)(d). Non-invasive screenings may include vision, hearing, scoliosis, height, and weight. These tests may be given individually or in groups. Parents or guardians, however, have the right to request an exemption in writing. (This exemption will cover all types of screenings.)

If you DO NOT want your child to receive the screenings, write the words ''Do not screen" here:

**Student health insurance** (check all that apply) ( ) Medicaid ( ) Healthy Kids/Kid Care ( )Private ( ) None

**Read the following carefully. Check appropriate box below statement and sign below**

**Notice of Technology Acceptable Use Policy for Students:** Your child may have access to many school related activities and District technology resources, including the internet. Internet access at your child’s school is filtered, monitored and is compliant with the Child Internet Protection Act (CIPA) and School Board Policy. Your child will be required to follow the Acceptable Use Policy and guidelines that are stated in Board Policy, the referenced Manual, and be bound to those terms. There is NO expectation of privacy while utilizing the WPPS network, computers, or any device attached to the network. Before your child uses these District resources, he/she will read, be read to, and/or have the documents explained to him/her and will electronically acknowledge that he/she understands, and agrees to follow them.

**Notice of Medical Records Disclosure:** Your child's medical records or medical information that has been provided to the school are student records which are subject to the requirements of FERPA, 20 U.S.C.A. 1232g. Accordingly, that information can be disclosed without the written consent of the parent/guardian as allowed by FERPA, including if used by a teacher or other school official, who has a legitimate educational interest or if disclosure is to an appropriate party and is necessary to protect the health or safety of the student or other individuals

**Student Media Release:** I hereby authorize the videotaping/filming/photography of my child, and/or the release of his/her name and achievement(s) for publishing (print, World Wide Web) and/or broadcasting purposes. I also consent to the showing of video/film/photographs to any person. I understand that the West Park Preparatory Schools is not a party to outside organizations’ photography/filming/video production and will hold West Park Preparatory Schools and its employees harmless from any liability in connection with a production not produced internally by West Park Preparatory Schools.

**( ) I give permission ( ) I do not give permission**

**Student Field Trips:** Some field trips with the immediate community taken during regular school hours are included in this agreement. Field trips that are before and/or after regular school hours will be required a special permission slip. By signing I authorize West Park Preparatory School, Incorporated to take (the students name above) on field trips during regular school hours (8:00am -6:30pm) and to be transported by school staff, Board Member, School Bus and /or any other transportation that the school will provide.

I have read and understand this agreement this agreement. It is further understood and agreed that this agreement constitutes the entire contract between the parties and that no representation has been made that is not fully expressed herein. By this document I further authorize any educational institution I previously attended to release transcripts of my education records to West Park Preparatory School. I also authorize the use of my photograph for use on WPPS promotions. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian/Surrogate Signature (Student Signature if emancipated) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

**Parent Name: Student Name:**

**TUITION AGREEMENT**

I, hereby agree to meet all Financial Obligations for my child, which that is agreed by the administrative staff at West Park Preparatory School. And I have a clear understanding what is financially expected of me.

**A. APPLICATION PROCEDURES**

Admission to West Park Preparatory School is determined by previous school record and an interview of parent(s) and applicant with the principal or his/her appointed representatives. In addition to the filling out the application there will be a $125 non-refundable application fee, which should be submitted along with the required paperwork. Students may not participate in activities (including athletic practiced for the upcoming year) until the enrollment / re-enrollment process has been completed and the application is accepted by the West Park Preparatory School Admissions Department.

**B. REGISTRATION FEE**

Fee for the school year is $500.00. The registration fee is primarily allocated to cover our insurance costs and the cost of licensing fees, various permits and miscellaneous financial variables. The registration fee is a one-time charge each year, which is submitted with your application form. If the parent is unable to pay the entire amount in full, there is a payment plan available over the course of the school year. This is non-refundable unless we are unable to offer placement to your child.

**C. ADMISSIONS FEE WAIVER**

Students who have limited financial resources may use the *[Request for Admission Fee Waiver Form](https://www.nacacfairs.org/globalassets/college-fair--homepage/ncf-documents/applicationfeewaiverform.pdf%22%20%5Ct%20%22_blank)*when applying for West Park Prep. The form aimed at students planning to enroll immediately helps ensure that access to school is possible for all. This *Request for Admission Fee Waiver Form* will only waive the Application and Registration Fee. Below you’ll find Tuition cost, Financial Aid and Additional Fee information.

**D. TUITION**

Enrollment at West Park Preparatory School is for the period of August through June. For new enrollees only, after the first 30 days in the school (to assess a child’s adjustment to the school environment), a parents is responsible for payment of the tuition for the remaining school year. Tuitions may be paid in monthly installments, semester, or in full. Tuitions pay for staff salaries and overhead. Since we maintain a low student/teacher ratio, we must have a guaranteed income so we can meet our financial obligations. Below are the costs.

**Grade Level Yearly Semester Monthly**

**Elementary School** $9500 $4750 $950

**Middle School** $9500 $4750 $950

**High School** $9500 $4750 $950

Tuition installments should be received by the due date, which is by the 5th of each month. A late fee of $25.00 per student will be charged for any installment not received within five (5) days after the due date. Another $25.00 late fee per student will be charged for each additional thirty (30) day period or any fraction thereof after the due date during which the installment remains unpaid. There will be a $35.00 fee assessed for returned checks. If there is a question regarding billing or fees, please call the business office.

The parents of any student who withdraws after being enrolled for more than five days in the semester will be responsible for payment of the tuition for the balance of the semester, in addition to any other charges that may be due.

**D. FINANCIAL AID**

Financial aid may be available to persons who would otherwise be unable to afford the cost of attending West Park Preparatory School. If there is a question regarding applying for the McKay Scholarship or the Step Up for Students Scholarships please contact the business office and we can assist with this process.

If your child is currently receiving either of the scholarships listed above, there will be select days where the parents will be required to come in the office to sign their child’s scholarship check. This calendar will be provided. If the assigned days are not convenient with the parent or guardian, they are required to contact the main office to schedule an alternative arrangement.

If your child’s scholarships checks are not signed within a timely manner, you will then be billed for the remaining balance. This also results in the State of Florida being notified that the parent or guardian is not complying with the scholarship guidelines and/or suspension of enrolling at another institution until these debts are cleared.

West Park Preparatory School will send out a Quartile statement to let you know if there is any additional tuition fees due based off the amount allotted from the State.

**F. WITHDRAWALS**

**If a family decides they must withdraw from West Park Preparatory School, they must notify West Park Preparatory School no later than September 22. If you withdraw your student any time after September 22nd, you are committed for the entire semester tuition and fees, regardless of circumstances** (i.e. any personal decision or a disciplinary action resulting in expulsion). The operating cost of the school depends on the commitment each family makes to attend West Park Preparatory School. You will be responsible for the balance of the semester tuition and fees. Registration fees are non-refundable nor transferrable at any time.

**G. ADDITIONAL FEES**

West Park Preparatory School has additional fees that are related to everyday activities. They are broken down below:

* **Book Fees:** $550 Textbooks are furnished by the school. Textbooks are to be returned to the school in good

condition at the end of the school year.

* **Technology:** $400.00) This fee covers of a school provided laptop, software, support, and network infrastructure improvements.
* **Uniforms:** $100 This fee provides our students with 4 days’ worth of uniforms, so that they can alternate and avoid disciplinary actions for not complying with our guidelines.
* **Graduation:** $500 This fee provides our students with Final Examination $150.00, Graduation Fees $350.00 (Venue, Programs, Security, & Senior Class Gift).
* **Testing:** $150 Section 1002.395 (8) (c) 2., Florida Statutes, requires a private school participating in the Florida Tax Credit Scholarship Program to demonstrate academic accountability to the parent by annually administering or making provisions for students participating in the scholarship program to take one of the nationally norm-referenced tests identified by the Department of Education or the statewide assessments pursuant to Section 1008.22, Florida Statues.

Section 1002.395 (7) (e), Florida Statutes, states that the parent shall ensure that the student participating in the scholarship

program takes the required assessment offered by the private school.

West Park Preparatory School administers the MAP Growth assessments and/or Basic Achievement Skills Inventory (BASI), Forms A and B for the Norm Referenced Assessment. We will be administering the tests in September and May.

\*These records will be on file in the West Park Preparatory School Administrative Office.

**Parent Signature: Date:**